***Crime Lock UAT Scenarios***

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| ***Main Scenario*** | ***Pass/Fail*** | ***Blockage Issues*** |
| Login | Admin - Pass |  |
| Reset Password | Fail | Cannot see reset function |
| Search for insured | Admin - Pass |  |
| Request filters | Admin – Pass |  |
| Add new insured | Broker UK - Pass |  |
| Edit existing insured | Broker UK – Pass |  |
| Create new request | Broker UK - Pass | Broker UK – Address search function not working  Period to function does not automatically skip to 12 month period |
| Edit Current request | Admin – Fail | Admin – US Request Manchester so all address fields are US – needs correcting  Quoted a 1m xs 25k – premium at 1.6k (3k minimum so rater needs review)  Unable to edit as admin |
| Requote already created quote | Broker US – Fail | Unable to edit quote screen |
| Bind Request “Firm Order”  Auto Declined Request | Broker US – Pass. Firm Order Request Referred  Auto Decline request? |  |
| Referred Request | Broker US – Pass. Request referred |  |
| Completed Request flow | Broker US – Pass  Admin - Pass |  |
| Download Attachments (Quote/Policy) | Pass – quote and cert downloaded | Just need to amend formatting of Cert. Review rater as rates look odd |
| Share |  |  |
| Handle SOF online | Pass/Fail– able to share requested | Tried to send to my own email and hasn’t come through? |
| Download SOF online | Pass – upload and download |  |
| Approve / Decline a Referred quote as an Admin | Fail | Unable to edit – red cursor |

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| # | Test Scenarios | Test Steps | Expected Result | status | Comments |

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| 1 | Login | 1. Type valid credentials in the Login screen email:  password: 2. Click “Submit” | * User logged in successfully * Request listing screen displayed |  |  |
| 2 | Reset Password | 1. Click “Forgot Password” 2. Type valid email 3. Click “Submit” 4. Open the received email and change password 5. Go to login screen and login with the new password | User should be able to change password and login with the new one |  |  |
| 5 | Search for insured | 1. Login with valid credentials 2. Type client name in the search box placed in the top of request listing page |  |  |  |
| 6 | Add new insured | 1. Login with valid credentials 2. Click on the “Add” button in the summary screen 3. Choose “Client” from the dropdown menu 4. Fill in the data in the displayed popover regarding the client 5. Click on the “Add” button | * Client should be created successfully |  |  |
| 7 | Edit an existing insured’s data | 1. Login with valid credentials 2. Search for existing client through client search text box 3. Go to the insured data in the left side of the screen 4. Choose the required field that need to be updated 5. Click on the edit button beside the required field 6. Update the data 7. Click on the save button | The data of the insured should be updated successfully. |  |  |
| 8 | Request Filters | 1. Login with valid credentials 2. Navigate to the filter in the left side in the summary screen. 3. Choose the required filter criteria 4. Click on “Add” button 5. Click on “Apply” button | * Summary screen should display the data based on the filter criteria |  |  |
| 9 | Create new request | 1. Login with valid credentials 2. Click “Add” button. 3. Select “request” from the dropdown menu. 4. Fill out all fields in “Add request” popover. 5. Click “continue” 6. Fill out the whole form. 7. Click “Submit” | * Request should be added successfully * User should be redirected to the quote screen |  |  |
| 10 | Edit Current request as an **admin** | 1. Login with valid credentials 2. Click “Add” button 3. Select “request” from the dropdown menu 4. Fill out all fields in “Add request” popover 5. Click “continue” 6. Fill out the whole form 7. Click “Submit” 8. Click “Edit” icon on the top of quote screen 9. Edit some data in the application   Then Click “Submit” | * Request should be updated successfully * New premium should be displayed "if needed" based on the updated data |  |  |
| 11 | Requote already created quote | 1. Login with valid credentials 2. Click “Add” button 3. Select “request” from the dropdown menu 4. Fill out all fields in “Add request” popover 5. Click “continue” 6. Fill out the whole form 7. Click “Submit” 8. Change “Limit / Retention” values using the dropdowns in quote screen 9. Click “Requote” |  |  |  |
| 12 | Bind Request “Firm order” | 1. Login with valid credentials as a broker user 2. Click “Add” button 3. Select “request” from the dropdown menu 4. Fill out all fields in “Add request” popover 5. Click “continue” 6. Fill out the whole form 7. Click “Submit” 8. Click “Firm order” button in the quote screen |  |  |  |
| 13 | Auto Decline Request | 1. Login with valid credentials 2. Click “Add” button 3. Select “request” from the dropdown menu 4. Fill out all fields in “Add request” popover 5. Click “continue” 6. Fill out the whole form and select “banks” in industry field 7. Click “Submit” | * Status in the quote screen should be “Auto Declined” * Status of the request in the summary screen should be “NTU” |  |  |
| 14 | Referred Request | 1. Login with valid credentials 2. Click “Add” button 3. Select “request” from the dropdown menu 4. Fill out all fields in “Add request” popover 5. Click “continue” 6. Fill out the whole form 7. Select “NO” in any of Risk details (SOF) questions 8. Click “Submit” | * Request status will be “Referred” * Referred requests will be handled offline by underwriter, then online by admin user |  |  |
| 15 | Completed request flow | 1. Login with valid credentials as a broker 2. Click “Add” button 3. Select “request” from the dropdown menu 4. Fill out all fields in “Add request” popover 5. Click “continue” 6. Fill out the whole form 7. Make sure broker confirms on (SOF Document & Commission”) question at the end of the request form 8. Click “Submit” 9. Click “Firm order” button in the quote screen 10. Admin will receive the firm order request of the selected quote. (login as admin) |  |  |  |
| 16 | Download Attachments (Quote/Policy) | 1. Login with valid credentials as a broker 2. Add new crimelock request. 3. Fill in the request form with valid data. 4. Submit the request. 5. Wait for the quotes to be generated. 6. Click on the “attachment” icon beside the “Firm Order” button. 7. Download the generated “Quote”. 8. Click on the “Firm Order” button. 9. Login with valid credentials as an admin 10. Open the same request as an admin. 11. Click on “Bind” button. 12. Bind the request. 13. Click on the “attachment” icon beside the dimmed “Bind” button. 14. Download the generated “Policy”. | The Quote & Policy documents should be downloaded successfully |  |  |
| 17 | Upload SOF document | 1. Login with valid credentials as a broker user 2. Search for existing client through client search text box 3. Navigate to “Attachments” tab in the client profile. 4. Click on “Add Attachment” button. 5. Upload the required document. 6. Choose “Others” option from “Related Policies” field. 7. Add name to the document. 8. Click on “Add” button | Document should be uploaded successfully |  |  |
| 18 | Handle SOF online | 1. Login with valid credentials 2. Add new request 3. Fill in the request form 4. Navigate to the top of the screen and click on the “Share” button 5. Choose to share “Application-SOF” 6. Write the email of the insured you would like to share the SOF with 7. Click on the “Share” button | * SOF should be sent to the insured via mail * Insured should answer the SOF questions and send it back to the broker (Offline) * Broker will fill in the form based on the answers sent from the insured and submit the request in order to get a quote |  |  |
| 19 | Download SOF online | 1. Login with valid credentials 2. Search for existing client through client search text box 3. Navigate to “Attachments” tab in the client profile. 4. Go to the required uploaded document. 5. Click on “Download” button. | SOF document should be downloaded successfully. |  |  |
| 20 | Approve / Decline a Referred quote as an Admin | 1-   Login with valid credentials as an admin  2-   Open a request in the firm order status  3-   Click Edit   1. Edit some data 2. Click approve or decline | Request status should be updated based on admin’s action. |  |  |